



# JAMESON CAMP

## Staff Application

2001 Bridgeport Road  
 Indianapolis, IN 46231  
 317-241-2661 x14  
 Fax: 317-241-2762

E-mail: [tim@jamesoncamp.org](mailto:tim@jamesoncamp.org)  
 Website: [www.jamesoncamp.org](http://www.jamesoncamp.org)



### PERSONAL INFORMATION

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Last Name	First Name	Middle Initial	Today's Date
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Home Address	City	State	Zip	Phone
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School Address	City	State	Zip	Phone
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E-mail Address

By June 1, will you be over 18 years old?  YES  NO

Will you be over 21 years of age?  YES  NO

Have you ever been convicted of a crime?  YES  NO

If yes, please describe: \_\_\_\_\_

(A "yes" answer does not automatically disqualify you from employment. Upon receiving the information, all details will be considered.)

Dates available for summer employment: From \_\_\_\_\_ To \_\_\_\_\_

### INFORMATION RELEASE

I have applied for employment at Jameson Camp by completing this application form. I understand that employees of Jameson Camp may wish to contact my former employers, teachers, and references as indicated on the application to inquire about my past work record and characteristics as they relate to the position for which I am applying. I hereby allow Jameson Camp agents to make reference checks and background checks as pursuant to this application. I understand that the purpose of this inquiry will be to obtain information so that my qualifications will be reviewed, evaluated, and considered. In signing this waiver, I expressly authorize Jameson Camp agents to make these inquiries. This information will be kept confidential.

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Signature

Date

### REFERENCES

Please list the names, job/position, and phone numbers of the three individuals to whom you have given reference forms.

Name	Job/Position	Phone Number (including area code)

**EDUCATION**

Please list the most recently attended school first.

School Attended	Years of Attendance	Course of Study	Degree Awarded

Courses taken in camping, leadership, education, psychology, social work or related field:

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**WORK HISTORY**

Please list the three most recent jobs you have held.

Employer	Dates of employment	Position	Supervisor	Reason for Leaving

Please describe any camping experience(s) that you may have had, including resident/day camps, years of experience, positions held, etc.

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**VOLUNTEER EXPERIENCE**

Please list any volunteer work you have completed.

Organization	Dates	Position	Supervisor	Address & Phone Number



**SKILLS & ABILITIES**

Please rate your abilities on each of the following activities according to the scale below:

- 4 means that you have knowledge and skill to teach a class of 10 campers on your own
- 3 means that you have the knowledge and skill to assist someone else in teaching a group of children this skill
- 2 means that you have experience doing this activity but don't feel you could teach it
- 1 means that you have no experience at all with this skill

<input type="text"/>	Swimming/Stroke Instruction	<input type="text"/>	Photography	<input type="text"/>	Large Group Games
<input type="text"/>	Modern Dance	<input type="text"/>	Journalism / Camp Newspaper	<input type="text"/>	Campfire Programs
<input type="text"/>	Crafts	<input type="text"/>	Drama	<input type="text"/>	Nutrition
<input type="text"/>	Outdoor Living Skills	<input type="text"/>	Outdoor Cooking	<input type="text"/>	Gardening
<input type="text"/>	Nature Studies	<input type="text"/>	Astronomy	<input type="text"/>	Conservation
<input type="text"/>	Sports	<input type="text"/>	Soccer	<input type="text"/>	Primitive Camping
<input type="text"/>	Climbing Wall	<input type="text"/>	Canoeing	<input type="text"/>	Older Youth Programming
<input type="text"/>	High Ropes Course	<input type="text"/>	Fishing	<input type="text"/>	Orienteering
<input type="text"/>	Low Ropes Course	<input type="text"/>	Basketball	<input type="text"/>	Hiking
<input type="text"/>	Indoor Cooking	<input type="text"/>	Singing	<input type="text"/>	Fire Building
<input type="text"/>	Water Games	<input type="text"/>	Archery	<input type="text"/>	Nature Crafts

Any additional talents or skills

Are you willing to work with children and staff of all racial, ethnic and socioeconomic backgrounds?  Yes  No

Jameson is a tobacco free facility. Are you willing to refrain from the use of tobacco products while on Jameson property?  Yes  No

Are there any reasons you may have difficulty in performing any of the essential elements of the position(s) for which you have applied? (If yes, please explain on a separate sheet of paper.)  Yes  No

How did you find out about summer employment at Jameson?

**Please answer the following questions in one or two paragraphs each:**

1. Why do you want to work at Jameson Camp?
2. What is your understanding of the position for which you have applied?
3. What qualities and skills do you have that you feel would contribute the most to our Sumer Camp program? How do you feel these qualities and skills would impact the camp?
4. The children that attend Jameson Camp come from a wide variety of economic backgrounds with a range of behavioral, social, and/or emotional needs. How are you prepared to work with these youth?

*Please be sure to have your references complete the Jameson Camp Reference Forms to go along with your application.*

Thank you for applying!

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I certify that my answers to the preceding questions are true and complete and that I have not knowingly withheld any information which might, if disclosed, affect my application unfavorably. I understand that any misrepresentation or omission of facts on this application will be cause for rejection of this application or dismissal after employment, regardless of the time of discovery by Jameson, Inc. I also understand that previous employment by Jameson, Inc. does not guarantee re-employment by Jameson, Inc.

I understand that this application and any other Jameson, Inc. documents are not contracts of employment. I understand that any oral or written statements to the contrary are hereby expressly disavowed and should not be relied upon by any prospect or existing employee. I understand and acknowledge that my employment is at will and that any individual who is hired may voluntarily leave employment and that Jameson, Inc. has the right to terminate employment at any time, for any reason, with or without cause, with or without notice.

I also understand that employment is subject to verification of references, prior employment history, physical examination and satisfactory completion of a probationary period. By signing this application, I authorize Jameson, Inc. to make investigation of all statements herein and release Jameson, Inc. and all others from liability in connection with the same.

I acknowledge that upon hire I must present the original documents needed to complete an Employment Eligibility Verification, Form I-9 in compliance with federal law. I understand that this is required of all new employees regardless of their citizenship status and that my failure to present original documents and complete the I-9 form will result in termination of my employment.

Application retained for one (1) year. All statements become part of any future employee personnel files.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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**TESTING:** I understand that Jameson, Inc. will require me to take a test to determine whether I use controlled substances and the receipt of a negative report is an additional condition of any job offer. This test will be done at a facility designated by and at the expense of Jameson, Inc.

I hereby consent to the drug test and agree to follow the necessary procedures to complete such tests to the satisfaction of the drug testing organization.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**We appreciate your interest in a position at Jameson Camp.**

Please return application to Jameson Camp, Attn: Program Director,  
2001 Bridgeport Road, Indianapolis, IN 46231  
Fax: 317-241-2762