



DISCOVER!

PART-TIME OUTDOOR EDUCATION STAFF

PURPOSE: Provide direct instruction, technical support and oversight for the Jameson Camp Outdoor Education program.

GENERAL RESPONSIBILITIES

1. Act as a primary facilitator for Jameson Camp groups during outdoor education experiences – programs range in length from 2 hours to 3 days.
 - a. Solo instruct groups ranging in size from 6 to 25 participants.
 - b. Create activity progressions based on specific group goals.
2. Facilitate and maintain safety for Jameson Camp's Outdoor Education Program (environmental education activities, teambuilding/high ropes course and/or climbing tower).
3. Maintain established standards of program content quality and procedural safety for Jameson's outdoor education activities.
4. Assist with the inspection and maintenance of equipment and resource areas as needed.
5. Assist with the organization and preparation of program materials and resources as needed.
6. Assist with the set-up and take-down of the program.

MINIMUM QUALIFICATIONS

1. At least one year of college or the equivalent in work experience. Must be at least 18 years of age.
2. Experience working with groups of children and/or adults
3. The ability to fully participate in yearly Outdoor Education trainings and to demonstrate (by the end of the training period) the required competencies for leading environmental and/or adventure-based activities used within Jameson Camp's programs.
4. The ability to pass a background check and drug test.
5. The ability to maneuver over uneven, unpaved terrain.
6. The ability to lift and carry items weighing up to 50 lbs.
7. The ability to effectively communicate procedures (rules, safety guidelines, activity instructions, etc.) to a group of people.
8. The ability to work outdoors in adverse weather conditions.
9. Organizational and communication skills (oral and written).
10. The ability to read, write and speak at a college level.

ATTITUDES REQUIRED:

- Self-confident
- Safety-minded
- Values diversity
- Professionalism
- Detail and service oriented
- Tolerance for stressful situations
- Willingness to learn new skills & curriculum
- Strives for the highest quality job performance with available resources



2001 Bridgeport Rd.
Indianapolis, IN 46231-0156

MAIN 317.241.2661
FAX 317.241.2760



DISCOVER!

DESIRABLE QUALIFICATIONS

1. Experience teaching outdoors or leading groups in outdoor pursuits.
2. Experience and desire to work with people of different age groups, backgrounds, income levels, and abilities.
3. Current Basic 1st Aid/CPR certification.

PROGRAMMING SKILLS REQUIRED (FOLLOWING TRAINING):

1. The ability to select, facilitate and evaluate activities that create learning opportunities for people of different ages, backgrounds and interests.
2. The ability to lead, without support: group games, environmental curriculum, problem solving initiatives, trust sequences and challenge course elements.
3. The ability to effectively lead program participants through meaningful processing sessions.
4. The ability to provide, demonstrate and teach safety techniques to participants.
5. For the Climbing Course: The ability to provide technical support and assistance at Jameson's high elements (High Ropes Course and Climbing tower) in accordance with Jameson's procedural guidelines.
6. For the Climbing Course: The ability to climb and move safely at heights using appropriate belay techniques on the climbing wall and pole course.

SUPERVISION RECEIVED AND GIVEN

Oral and written instructions are provided by the Outdoor Programs Coordinator, but staff is expected to work independently within the limits of this job description and established policies. Staff may also work under the supervision of the Program Director.

AVAILABILITY

Position is year-round on a part-time basis dependent on how many groups are booked and the number of participants in each group. Opportunities are sent out via email and work is assigned on a first come, first serve basis. Spring usually has more Environmental Education groups and fall usually has more Challenge Course groups. Winter is usually the slowest time of the year due to weather. Work is also available with our summer camp program in June & July.

BENEFITS

Part-time Outdoor Education staff is paid commensurate to length of program and type of program facilitated.

TO APPLY

Please send your completed application and 3 completed professional reference forms (You can turn in the completed reference forms or have your references send these in separately.) to Brianne Sandlin, Outdoor Programs Coordinator at Jameson Camp, outdoorprograms@jamesoncamp.org



2001 Bridgeport Rd.
Indianapolis, IN 46231-0156

MAIN 317.241.2661
FAX 317.241.2760